

QUICKBOOKS
PEACHTREE
TIMESLIPS
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MAS90
MAS200
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WORD
NETWORKS

SERVICE SUPPORT TRAINING

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MAS90 MAs 200 Crystal Reports Training Class

Course Outline

Introduction to Crystal Reports

- Integration with Peachtree
- MAS90 Help Files
- Field Definitions
- Starting Crystal Reports
- Menu Overview

Creating List Reports

- Selecting Data Source
- Linking Tables
- Adding Fields to Reports
- Sorting Report Data
- Selecting Records for Reports
- Selecting Using Parameter Fields

Working with Standard Reports

- Standard MAS90 Reports
- Previewing Reports
- Printing Reports
- Modifying Standard Reports
- Design Tab
- Modifying Objects

Formatting Reports

- Formatting Objects
- Formatting Sections

Creating Grouped Reports

- Grouping Data on Reports
- Sorting Groups by Summarized Values
- Group Subtotaling

Creating Maps & Charts

- Adding a Chart to a Report
- Adding a Map to a Report

Overview

Welcome to the MAS90 Crystal Reports Training Class. This specialized one day course is designed as a basic guide to integrating MAS90 or MAS200 and Crystal Reports. Students are required to have a basic working knowledge of Windows and a good general understanding of MAS90 or MAS200, or have completed the Introduction and Intermediate Course in MAS90. This course will cover the standard menus, grouping and sorting data. How to modify standard reports and formatting reports. This course also reviews selecting data, linking tables and using parameter fields.

Fee: 1 day session \$599.00

This class is taught by an experienced certified technician. There will be a maximum of 4 students per class and are hands on 1 person per PC. All classes are CPE accredited. Student will receive a certificate of completion. Cancellation policy: Course cancellation must be received in writing 5 days prior to course date to be eligible for refund and are subject to \$50 administrative fee. The class may be rescheduled with no administrative fee.

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